



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF EDUCATION  
LANSING

MICHAEL P. FLANAGAN  
SUPERINTENDENT OF  
PUBLIC INSTRUCTION

February 9, 2012

**MEMORANDUM**

TO: Local and Intermediate School District Superintendents  
Public School Academy Administrators, Consolidated Application  
Contacts, MEGS Authorized Officials, Business Office Representatives

FROM: Michael W. Radke   
Director, Office of Field Services

SUBJECT: Office of Field Services Updates

Critical school improvement planning time is upon us for academic year 2012-13. In preparation, districts and schools must consider several important factors related to the process for applying for Federal Funds within the Consolidated Application.

**Michigan Electronic Grants System Plus (MEGS+)**

The Consolidated Application and Title I School Selection (TISS) application will be accessible only through MEGS+ for the upcoming application cycle. MEGS+ can be accessed at <https://mdoe.state.mi.us/MEGSPlus/login2.aspx> or by using the MEGS+ quick link that can be found in the upper right corner of the main Application Menu after logging into MEGS Legacy. District representatives responsible for completing the Consolidated Application and TISS must familiarize themselves with MEGS+ and the training materials that can be accessed within MEGS+ after logging in. The training materials can be found using the "Training Materials" link found in the upper right corner of the MEGS+ Main Menu.

**Regional Spring Workshops**

Regional Spring Workshops, hosted by the Office of Field Services (OFS), will begin in April. The workshops will provide training on MEGS+ and important updates related to your Federal Programs. Please review the schedule and register for a Spring Workshop using the "Regional Spring Workshops" link found on the main OFS webpage: [www.michigan.gov/ofc](http://www.michigan.gov/ofc). Attendees should arrive thirty minutes prior to the start of each session, print handouts prior to arrival and come prepared with a laptop and power strip/extension cord. Continental breakfast will be provided.

**STATE BOARD OF EDUCATION**

JOHN C. AUSTIN – PRESIDENT • CASANDRA E. ULBRICH – VICE PRESIDENT  
NANCY DANHOF – SECRETARY • MARIANNE YARED MCGUIRE – TREASURER  
RICHARD ZEILE – NASBE DELEGATE • KATHLEEN N. STRAUS  
DANIEL VARNER • EILEEN LAPPIN WEISER

608 WEST ALLEGAN STREET • P.O. BOX 30008 • LANSING, MICHIGAN 48909  
[www.michigan.gov/mde](http://www.michigan.gov/mde) • (517) 373-3324

**Schoolwide Consolidation Pilot**

A final reminder that Schoolwide Consolidation Pilot Intent to Participate forms are due April 1, 2012, for academic year 2012-13. In order to be considered for consolidation, schools must be located within Regions 1, 3, and 4 and meet the eligibility criteria listed on the Intent to Participate form. Additional training will be required of districts and schools that meet eligibility criteria.